

Washington Metropolitan Area Transit Authority (WMATA)
Office of Joint Development and Adjacent Construction (JDAC)
Right-of-Way Safety Training Procedures

Here are the JDAC instructions for the eligibility review and Metrorail right-of-way safety training:

Eligibility Review

WMATA requires a criminal background inquiry to determine eligibility for access to WMATA properties.

Please complete the Release of Personal Information form and make a legible copy of a valid, government issued, photo ID card.

Mail the original form with live signature and copy of the photo ID card by USPS to the WMATA address on the form.

If you do not wish to write your Social Security Number on the form, you must deliver the form in person to the WMATA ID office (address on the form) but you will still have to give the SSN to WMATA staff at window.

Right-of-Way Safety Training

For training, please provide the names of your staff who request Metrorail right-of-way safety training.

JDAC staff shall call the training office to make reservations for these individuals.

Request each individual to complete the Contractor Form.

Mail or deliver the original Contractor Card Request Forms to the JDAC staff for JDAC signature.

JDAC staff shall return the Contractor Card Request Forms to you, along with directions to the training facility.

Provide a translator for any individual who is not fluent in English.

Remind each individual to bring the original, signed Contractor Card Request Form to the training,

along with a color passport-style photograph.

Each individual will receive a contractor identification badge upon completion of the training.