



REQUEST FOR ACCESS TO BUS BAYS AT METRORAIL STATIONS BY PRIVATE SERVICE PROVIDERS

Please answer the following questions and return the completed form with any attachments to:
Mr. John Andoh, Bus Operations Specialist, Office of Bus Planning
Washington Metropolitan Area Transit Authority, 600 Fifth Street, N. W. Washington, D. C. 20001
or by FAX to (202) 962-1277. If you have questions, you may contact Mr. Andoh at (202) 962-1405 or
email jandoh@wmata.com.

1. At which Metrorail stations are you requesting access to the bus bays?

2. Please state the scheduled arrival and departure times of the service you propose to operate. You may attach a public schedule or timetable if one is available.

3. Please state the type and dimensions of the vehicles you will use in your proposed service.

4. Please state the purpose for which the proposed service will be provided.

Will your proposed service be available to the general public? Yes No

5. In order for us to grant you permission for access to Metrorail station facilities, you must provide proof of insurance that contains the following coverage and conditions:
- Commercial general liability coverage of at least \$1,000,000 for personal injury and property damage liability (combined single limit each occurrence).
 - Automobile liability coverage of at least \$5,000,000 for bodily injury and property damage for each occurrence.
 - Workers' Compensation Insurance meeting the statutory requirements of the jurisdiction where the work will be performed, including Employer's Liability coverage with minimum limits of \$1,000,000 each accident or disease.
 - WMATA shall be named as an additional insured under the coverage for general liability and automobile liability insurance.

Please list the name(s) of your general liability and automobile liability insurance carrier(s), and attach a copy of the insurance certificate covering the proposed service that meets the coverage and conditions stated above.